



# North Coast Growers' Association

Humboldt County Farmers' Markets

[www.northcoastgrowersassociation.org](http://www.northcoastgrowersassociation.org)

PO Box 4232 Arcata CA 95518

(707) 441-9999

## 2024 Application Information

**DUE MARCH 1, DELINQUENT AFTER APRIL 1**

### **NCGA's APPLICATIONS ARE PAPERLESS**

Paper applications are still available. Request an application by calling NCGA's voicemail: 707-441-9999; email [info@northcoastgrowersassociation.org](mailto:info@northcoastgrowersassociation.org); or speak to your market manager.

Type the following web address into your internet browser to access our digital application:

**[www.NorthCoastGrowersAssociation.org/Application](http://www.NorthCoastGrowersAssociation.org/Application)**

Also, look to your inboxes for an email with a link that will take you directly to this site.

### **2024 Market Schedules & Information**

**NCGA Board Members:** Melanie Cunningham - *Shakefork Community Farm*, Mike Egan - *Mycality Mushrooms*, Chris Moore - *Woody Ryno Farm*, Lauren Ballard-Riley - *I & I Farm*, Jessica Lovelady - *Crazy River Ranch*, Emma Zierer - *Flora Organica Farm and Floral Design*

**Arcata Plaza Farmers' Market:** Katherine Nunes-Siciliani | 209-450-7543 | [katherine@northcoastgrowersassociation.org](mailto:katherine@northcoastgrowersassociation.org)  
Main Season: Saturdays 9am-2pm, April 6 - November 23  
Winter Season: Saturdays 10am-2pm, November 30, 2023 - March 30, 2024

**Fortuna Farmers' Market:** Victoria Cooper | 951-249-1555 | [fortuna@northcoastgrowersassociation.org](mailto:fortuna@northcoastgrowersassociation.org)  
Tuesdays, 3-6pm, June 4 - Oct 29, 10th Street, between Main and L Streets

**Friday Night Market, Eureka:** James Koch | 484-725-7749 | [james@northcoastgrowersassociation.org](mailto:james@northcoastgrowersassociation.org)  
Schedule TBD, Clark Plaza, Old Town, Eureka

**Garberville Farmers' Market:** Sheryl Criss | 707-223-1805 | [createnewthings16@gmail.com](mailto:createnewthings16@gmail.com)  
Fridays, 11am-3pm, May 3 - Nov 15, Church Street, in the Town Square

**Henderson Center Farmers' Market:** Katherine Nunes-Siciliani | 209-450-7543 | [katherine@northcoastgrowersassociation.org](mailto:katherine@northcoastgrowersassociation.org)  
Thursdays, 10am-1pm, June 6 - Oct 31, Eureka: F Street, between Henderson & Russ Streets

**McKinleyville Farmers' Market:** Manager TBD | [mckinleyville@northcoastgrowersassociation.org](mailto:mckinleyville@northcoastgrowersassociation.org)  
Thursdays, 3-6pm, July 18 - Oct 31, Eureka Natural Foods, McKinleyville

**Miranda Farmers' Market:** Sheryl Criss | 707-223-1805 | [createnewthings16@gmail.com](mailto:createnewthings16@gmail.com)  
Mondays, 2-6pm, May 6 - Oct 28, In front of Miranda Market on Highway 254 (Avenue of the Giants)

**Old Town Farmers' Market:** Katherine Nunes-Siciliani | 209-450-7543 | [katherine@northcoastgrowersassociation.org](mailto:katherine@northcoastgrowersassociation.org)  
Tuesdays, 10am-1pm, July 02 - Oct 29, Eureka: F Street, between 1st and 2nd Streets in front of the Gazebo

**Shelter Cove Farmers' Market:** Charlotte Griggsmiller | 707-986-7229 | [charsfarmart@gmail.com](mailto:charsfarmart@gmail.com)  
Tuesdays, 11am-3pm, May 7 - Oct 29, Mario's Motel and Marina

**Willow Creek Farmers' Market:** Manager TBD | [willowcreek@northcoastgrowersassociation.org](mailto:willowcreek@northcoastgrowersassociation.org)  
Thursdays, 4-7pm, Jun 6 - Aug 29, Veterans Park, Kimtu Road

## 2024 NCGA Member Checklist

### All Members

- Prepare a **business display sign** to identify your booth (required). The sign must include your farm or business name, location, county of production, and a statement that you grow (or make) what you sell. Include clearly marked prices for all items that you sell.
- To sell taxable items, you must obtain a **Resale License** from the California Department of Tax and Fee Administration (previously found at the State Board of Equalization).
- Follow proper **product labeling guidelines**. Any products sold in closed containers must include the IRQ on the label (Identity, Responsibility, Quantity). Additional labeling requirements are applicable to processed products.
- If you are selling any **processed products or prepared foods**, you must obtain the necessary permits and certificates from the Division of Environmental Health at Humboldt County Dept. of Health and Human Services. Facilities for producing such products must also be approved by Environmental Health - 100 H Street, Suite 100, Eureka (707) 445-6215. Simply processed products such as jams, dried fruit, vinegar, or baked goods may only require a **Cottage Food Permit**. Some prepared foods require a **Temporary Food Facility** or **Mobile Food Facility permit** instead, and must also be made in a commercial kitchen. Processed products that do not fall under the Cottage Food Permit require a Processed Product Registration with the State of California.
- Distribution of samples in a manner that ensures safe, unadulterated samples for the public is allowed and encouraged at most of our farmers' markets, except Miranda and Shelter Cove. If you plan to provide samples of your products, you must have a hand-washing station at your booth and follow all Environmental Dept. **Sampling Rules for Certified Farmers' Markets**, which can be found on our website or at the Info Booth.
- For vendors selling in Arcata, complete your **Arcata Business License** application and submit it along with the fee to NCGA staff on or before your first market or directly to the City of Arcata. Make business license checks payable to the City of Arcata.
- NCGA strongly recommends all vendors obtain general liability insurance.
- Check out our Visual Handbook at [www.northcoastgrowersassociation.org/current](http://www.northcoastgrowersassociation.org/current)
- Please review NCGA's inclement weather policy to ensure that you are fully prepared for any weather related complications.

### Agricultural Members

- Get a **Certified Producer's Certificate (CPC)** from the County Agricultural Commissioner's Office to sell certifiable agricultural products. Contact Scott Peacock at 707-382-4064 or the main office at 441-5260. You must provide NCGA with a copy of your CPC at or before the first market you plan to attend or you will not be allowed to sell at the market. **You must also have this certificate on hand at each market you attend.**
- If you plan to sell for a second producer, you must complete the **Second Producer Form**. Both producers must have each other listed on their respective CPCs, comply with all second producer regulations, and inform the Market Manager in advance of selling on behalf of another producer.
- If you sell products by weight, you must have an **approved scale** that is **certified and sealed annually** by the County Agricultural Commissioner's Office. Contact Scott Peacock at 707-382-4064 or the main office at 441-5260.
- If you plan to sell plants, you must acquire your **State Nursery License or Exemption** from the County Agricultural Commissioner's Office. Contact Scott Peacock at 707-382-4064 or the main office at 441-5260. If you sell more than \$1,000 of nursery plants you need the state license.
- **Organic Registration and Certification.** If you are selling any products as organic, you must register with the CDFA. Contact Scott Peacock at 707-382-4064 or the main office at 441-5260. If you are selling more than \$5,000 of product as organic, you must also become certified through a USDA-approved, third-party agent. Keep a copy of your registration and certification on-hand at every market.
- If you plan to sell eggs, you must be a registered egg handler. Complete the **Egg Handler Registration** and submit it to the CDFA Egg Safety and Quality Management Program. <https://www.cdfa.ca.gov/ahfss/mpes/esqm.html>.
- NCGA recommends that you create a farm **Food Safety Plan**. Food Safety Plans will be required for farms wanting to sell through the Harvest Hub. Contact Megan: [megan@northcoastgrowersassociation.org](mailto:megan@northcoastgrowersassociation.org).
- **Load Lists** are required for all *certified* agricultural producers. Load lists must include farm name, date, market location, and a list of all products **sold** that day, along with their varieties and quantities. Load lists must be turned into the market manager at the end of the market day, or no later than 72 hours after the market. Check out the load list template at [www.northcoastgrowersassociation.org](http://www.northcoastgrowersassociation.org) under the member resources tab.